County of Los Alamos

Minutes

County Council – Work Session

Los Alamos, NM 87544
www.losalamosnm.us

Denise Derkacs, Council Chair; Theresa Cull, Council Vice-Chair,
Melanee Hand, Suzie Havemann, Keith Lepsch,
David Reagor, and Randall Ryti, Councilors

Tuesday, May 21, 2024 | **6:00 PM** | **White Rock Fire Station – 129 NM-4**

1. OPENING/ROLL CALL

The Council Chair, Denise Derkacs, called the meeting to order at 6:00 p.m.

Council Chair Derkacs made opening remarks regarding the meeting procedure.

Ms. Linda Matteson, Deputy County Manager, listed the county employees in attendance via Zoom.

The following Councilors were in attendance:

Present: 6 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Reagor, and Councilor Ryti

Remote: 1 – Councilor Lepsch

2. PLEDGE OF ALLEGIANCE

Led by: All.

3. PUBLIC COMMENT

None.

4. APPROVAL OF COUNCIL AGENDA

A motion was made by Councilor Cull, seconded by Councilor Ryti, that Council approve the agenda as presented.

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

MEETING PAUSED DUE TO TECHNICAL ISSUES
Councilor Derkacs called for a pause at 6:07 p.m. The meeting resumed at 6:09 p.m.

5. PRESENTATIONS, PROCLAMATIONS AND REGULATIONS

A. Briefing Presentation to Council by Rachel Adler, Chair, of the Planning and Zoning Commission

Ms. Rachel Adler, Chair of Planning and Zoning Commission, presented.
Ms. Sobia Sayeda, Planning Manager, spoke.
Mr. Paul Andrus, Community Development Director, spoke.
Ms. Anne Laurent, County Manager, spoke.
Mr. Alvin Leaphart, County Attorney, spoke.

No action taken.

RECESS

Councilor Derkacs called for a recess at 6:50 p.m. The meeting reconvened at 6:59 p.m.

B. Final Report from Nuisance Code Implementation Review Task Force

Mr. Philip Gursky, Chairman of the Nuisance Code Implementation Review Task Force, presented.
Mr. Robert Day, Board Member of the Nuisance Code Implementation Review Task Force, spoke.
Mr. Paul Andrus, Community Development Director, spoke.
Mr. Alvin Leaphart, County Attorney, spoke.

Public Comment:
None

No action taken.

6. BUSINESS

A. Action to Suspend Council Rules for Work Session

A motion was made by Councilor Ryti, seconded by Councilor Hand, that Council suspend their procedural rules for this work session, May 21, 2024, so that formal action may be taken.

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

B. Transportation Discussion Including Traffic Safety and Speeding Enforcement, Transit Staffing and Priorities, and Complete Streets Design Objectives

Deputy Chief Oliver Morris presented.
Commander Daniel Roberts, Operations Commander spoke.
Mr. Juan Rael, Public Works Director, spoke.
Mr. James Barela, Transit Manager, spoke.
Ms. Linda Matteson, Deputy County Manager, spoke.

Public Comment:
None.

RECESS

Councilor Derkacs called for a recess at 8:57 p.m. The meeting reconvened at 9:08 p.m.

A motion was made by Councilor Cull, seconded by Councilor Reagor, that Council move up Item 7.A, 18713-24 and put off the other business items until after item 7.A.

The motion passed with the following vote:

Yes: 6 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Reagor, and Councilor Ryti

Absent: 1 – Councilor Lepsch

7. PUBLIC HEARING(S) (heard out of order)

A. New Liquor License Application, Restaurant A Liquor License, filed by Applicant, Pig and Fig Bakery and Cafe LLP dba Beef and Leaf Cafe, Los Alamos, NM 87544

Mr. Alvin Leaphart spoke.

Public comment:
None.

A motion was made by Councilor Havemann, seconded by Councilor Cull, that Council approve New Liquor License and Application, filed by Applicant Pig and Fig Bakery and Cafe LLP dba Beef and Leaf Cafe, Los Alamos, NM 87544.

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

6. BUSINESS (continued)

B. Transportation Discussion Including Traffic Safety and Speeding Enforcement, Transit Staffing and Priorities, and Complete Streets Design Objectives (continued)

Ms. Anne Laurent, County Manager, spoke.

Public Comment:
None

No action taken.

C. Approval of County Council Minutes for the April 22, 23, and 29, 2024 Budget Meetings

A motion was made by Councilor Ryti, seconded by Councilor Cull, that Council approve the County Council Minutes for the April 22, 23, and 29, 2024 Budget Meetings.

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

D. Presentation on Initial Evaluation of Transit Center Sites in Los Alamos and White Rock

Mr. Juan Rael, Public Works Director, spoke.
Ms. Barb Berastegui, Project Manager, Stantec, presented.
Mr. Keith Wilson, Project Manager, spoke.
Ms. Anne Laurent, County Manager, spoke.

Public comment:
Ms. Maire O'Neill spoke.

No action taken.

E. Delegation of Authority from County Manager for Surveyor

Ms. Anne Laurent, County Manager, presented.

Public comment:
None.

A motion was made by Councilor Ryti, seconded by Councilor Cull, Council approve the County Manager's Delegation of the Duties of the Surveyor of Los Alamos County to Jason Romero as provided in the attached Delegation and Designation of Surveyor Authority, and further moved that this action supersedes any and all prior delegations to Jason Romero.

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

F. Delegation of Authority from County Manager for Treasurer

Public comment:
None.

A motion was made by Councilor Ryti, seconded by Councilor Hand, that Council approve the County Manager's Delegation of the duties of the Treasurer of Los Alamos County to Melissa Dadzie as provided in the attached Delegation and Designation of Treasurer Authority.

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

8. ADJOURNMENT

The meeting adjourned at 10:16 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

_____
Denise Derkacs, Council Chair

Attest:

_____
Naomi D. Maestas, County Clerk

Meeting Transcribed by: Marie Pruitt, Deputy Clerk

Los Alamos County Council
Work Session
May 21, 2024
Item 6.E Attachment A

LOS ALAMOS
County Manager's Office

DELEGATION AND DESIGNATION OF SURVEYOR AUTHORITY

The County Manager's Office is established under the Los Alamos County Charter ("Charter"). Section 302 of the Charter requires the County Manager to be responsible for the duties of the Surveyor of the County and authorizes the County Manager to delegate her duties only upon formal approval of Council.

Therefore, I, Anne W. Laurent, County Manager, upon Council approval on May 21, 2024, hereby delegate to Jason Romero the following authority pursuant to Section 302 of the County Charter:

> Authority is hereby granted to Jason Romero to perform the duties of the County Surveyor, as detailed in the County Code of Ordinances and the County Surveyor Job Description and Classification.

COUNTY COUNCIL
Denise Derkacs
Council Chair
Theresa Cull
Council Vice Chair
COUNCILORS
Melanee Hand
Suzie Havemann
Keith Lepsch
David Reagor
Randall Ryti
COUNTY MANAGER
Anne W. Laurent

In addition, I authorize the County Surveyor to designate the County Engineer as an Acting County Surveyor who shall have all the authority of the County Surveyor during temporary absences of the County Surveyor.

This delegation is not subject to sub-delegation without the County Manager's prior and expressed written consent, and only upon formal approval of Council. This delegation shall remain in full force and effect until the withdrawal of such delegation of authority in writing by the County Manager or until Jason Romeo is no longer employed as the County Surveyor.

_____ _____
ANNE W. LAURENT, COUNTY MANAGER DATE

_____ _____
DENISE DERKACS, COUNTY COUNCIL CHAIR DATE

Attest:

_____
NAOMI D. MAESTAS, COUNTY CLERK

1000 Central Avenue, Suite 350
Los Alamos, NM 87544
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Los Alamos County Council
Work Session
May 21, 2024
Item 6.F Attachment A

LOS ALAMOS
County Manager's Office

DELEGATION AND DESIGNATION OF TREASURER AUTHORITY

The County Manager's Office is established under the Los Alamos County Charter ("Charter"). Section 302 of the Charter requires the County Manager to be responsible for the duties of the Treasurer of the County and authorizes the County Manager to delegate her duties only upon formal approval of Council.

Therefore, I, Anne W. Laurent, County Manager, upon Council approval on May 21, 2024, hereby delegate to Melissa Dadzie the following authority pursuant to Section 302 of the County Charter:

> Authority is hereby granted to Melissa Dadzie, Chief Financial Officer, to perform the duties of the County Treasurer, as detailed in the County Code of Ordinances, in addition to those duties and responsibilities of the County's Chief Financial Officer, as detailed in the County Code of Ordinances and in the Chief Financial Officer's Job Description and Classification.

COUNTY COUNCIL
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Council Chair
Theresa Cull
Council Vice Chair
COUNCILORS
Melanee Hand
Suzie Havemann
Keith Lepsch
David Reagor
Randall Ryti
COUNTY MANAGER
Anne W. Laurent

In addition, I authorize the Chief Financial Officer to designate the Deputy Chief Financial Officer as an Acting Chief Financial Officer who shall have all the authority of the Chief Financial Officer during temporary absences of the Chief Financial Officer.

This delegation is not subject to sub-delegation without the County Manager's prior and expressed written consent and only upon formal approval of Council. This delegation shall remain in full force and effect until the withdrawal of such delegation of authority in writing by the County Manager or until Melissa Dadzie is no longer employed as the County's Chief Financial Officer.

_____ _____
ANNE W. LAURENT, COUNTY MANAGER DATE

_____ _____
DENISE DERKACS, COUNTY COUNCIL CHAIR DATE

Attest:

_____
NAOMI D. MAESTAS, COUNTY CLERK

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