
General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for Labor Relations Board, please contact Mary Tapia at 505-662-8040.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Which Boards would you like to apply for?

Lodgers' Tax Advisory: Submitted

Kevin

First Name

Holsapple

Last Name

Middle
Initial

Street Address

Suite or Apt

City

State

Postal Code

Email Address

Primary Phone

Alternate Phone

Registered to vote in Los Alamos?

☒ Yes ☐ No

Party affiliation as registered: (Select one of the following) *

☒ Independent

ATTACHMENT C

How long have you lived in Los Alamos County?

35 years

How did you learn of this Board/Commission vacancy?

website

Do you currently serve on any County Board or Commission?

☐ Yes ☒ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Community Service

List boards, commissions, committees, and organizations on which you are currently serving or have served. Include any offices held.

Board President, Places & Spaces Los Alamos (501c3 non-profit) - volunteer position

Employment and Education

List your current and past employment experience.

Retired since 2013 - I write a travel blog at www.primepassages.com where I have often featured Los Alamos-related articles
Los Alamos Commerce & Development Corporation & Chamber of Commerce | Executive Director August 1997- April 2013
Los Alamos National Laboratory | Deputy Group Leader, March 1989 - August 1997
Litton Electron Devices | Tempe, AZ Senior Buyer, August 1985 - February 1989
RCA Consumer Electronics | Indianapolis, IN, Strategic Sourcing Specialist January 1982 - August 1985
The US Army | various Non-commissioned Officer August 1975 - July 1979
has over 30 years of experience in business and management positions in both for- profit and non-profit settings. Expertise in organization assessment, surveys, strategic planning, meeting facilitation, marketing strategies, financing strategies, product/service development, project facilitation & management, destination tourism, small business development contracts, downtown revitalization, & negotiation, training development, and real estate, development/operations.

List your current and past education including any professional or vocational licenses or certificates.

Master of Business Administration, M.B.A. College of Santa Fe, 1992
B.S., Management & Administration, Indiana University Kelley School of Business, 1982
Leadership New Mexico Graduate Certified Business Analyst

Interests & Experiences

Why would you like to serve on this particular Board or Commission?

I see there is a vacancy and I believe I can bring ideas and experience that will help its future activities. I think there are exciting potentials to explore and pursue.

What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

Progress on County plans for tourism.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

I have communicated and expressed my opinions with all of the above over the time I have lived in Los Alamos and I will continue to do so. I do so as a private citizen and volunteer. I do not see any conflict with doing so and serving on the LTAB.

What volunteer or professional activities have you participated in that could apply to this appointment?

Certified Travel Advisor Travel Writer Chairman of the Los Alamos County Planning & Zoning Commission Member of the Open Spaces & Trails Subcommittee of the Parks & Recreation Board Chaired the Los Alamos MainStreet Futures Committee Primary author of the first La County Economic Vitality Strategic Plan (EVSP) Primary author of the first Los Alamos Tourism Marketing Plan Co-author and facilitator of the original Los Alamos Creative District Plan Board Member at Los Alamos-Sarov Sister Cities, Inc. President & Treasurer at Coronado Ventures Forum Board Member at High Mesa Institutes - Los Alamos Member of the Association of University Research Parks (AURP) Member of the National Business Incubator Association (NBIA) President of the New Mexico Chamber Executives Association Center Director at the University of New Mexico-Los Alamos Small Business Development Center (SBDC)

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

Place & Spaces is interested in initiatives that will help to create, improve, and activate places and space for community life in Los Alamos. Many of these will be connected to visitor and tourism interests.

General

Have you ever worked for Los Alamos County?

☐ Yes ☒ No

If yes, please list dates and department.

Are you related to any employee of Los Alamos County?

☐ Yes ☒ No

If yes, please indicate name and relationship.

Are you aware of any potential conflicts of interest in connection to your occupation or financial holdings in relation to your responsibilities as a member of the advisory body to which you seek appointment?

☐ Yes ☐ No

If yes, please indicate any potential conflicts.

Are you aware of the time commitment necessary to fulfill the obligations of the Board or Commission to which you seek appointment?

☐ Yes ☐ No

Can you commit to approximately 10-15 hours per month to this Board or Commission to prepare for and attend monthly meetings and training as needed?

☐ Yes ☐ No

Are you willing to participate in Board and Commission meetings that are recorded and may be live-streamed?

☐ Yes ☐ No

Are you willing to have your name listed on the County Boards and Commissions public webpage?

☐ Yes ☐ No

If you have any questions, please contact Adrienne Lovato at 505-662-8293



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Kevin Holsapple
Applicant's Name

Lodgers' Tax Advisory Board
Board or Commission

Ellyn Felton
Interviewer Name

2:30 p.m. November 10, 2025
Date/Time of Interview

Interview Conducted:
 Personally
 X Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. For many years worked on visitor and tourism development activities in Los Alamos as head of LACDC. Utilized CoOp funding as a part of this. Currently write as a semi-retired person and am a travel agent for an online agency.
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? <i>[Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</i> County in general, confidence is a key issue that needs progress. There are a number of issues looking at how to help the local business community that I've been involved with. If it isn't tended to, this could make it hard for businesses. Regarding LTAB it's being able to explain what's going on with tourism activities intended to promote and support visitation and tourism. Tied to the big picture issue, LTAB needs to be working more by providing input to council.
3	How do you perceive the role of County Boards and Commissions in local government? Advisory activities to provide a citizen perspective and input to the elective officials. It's my understanding councilors would like more insight into tourism activities.
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? In my experience patience is important. I try to strike the right balance between patient and being challenging regarding things I believe we could and should do. Critical thinking skills, communication skills, and connectivity – understanding and having connections in the community is very beneficial for people to perceive what we are doing. Having lived here 30+ years I have connectivity.
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? In the position as a board member there isn't a lot of direct ability to do much, so I ride with it. Trying to continue to make suggestions could be helpful by addressing them in the agenda. I'd like to see more of the process between the board members and the staff. The way meetings are set up there isn't ability to have much informal communications with board members.

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? Working group for parks and rec board – Open Spaces group. Through the group we have been able to channel in on the review process updating the open space and trails plan. On board of the nonprofit Places & Spaces.
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Yes.
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? Within reason, yes.
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? No, it is not.
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? No.
11	<i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i>
12	Do you have any questions for the interview panel? No.

Notes:



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Kevin Holsapple
Applicant's Name

Lodgers' Tax Advisory Board
Board or Commission

ELIAS ISAACSON
Interviewer Name

2:30 p.m. November 10, 2025
Date/Time of Interview

Interview Conducted:
☐ Personally
☒ Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. • <u>OWNER OF LAERX (PROMOTIONS AND VISITOR CENTERS)</u> • <u>ON-LINE TRAVEL AGENT.</u> <u>LYNCH DOT CO-OP</u> ↳ <u>BOOK-THROWING PARTY</u> • <u>DOES A LOT OF TRAVELING</u> • <u>TRAVEL WRITER</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>COUNTY:</u> • <u>LACK OF CONFIDENCE IN LOCAL GOVT.</u> • <u>FOCUS ON LOCAL BIZ COMMUNITY.</u> ↳ <u>LTAB:</u> • <u>FUNCTION BETTER</u> ↳ <u>BUDGETING</u> • <u>INABILITY TO EXPLAIN LOCAL TOURISM ACTIVITIES (WHAT? WHY?)</u> ↳ <u>EXP. OF FUNDS.</u>
3	How do you perceive the role of County Boards and Commissions in local government? • <u>ADVISORY TO COUNTY COUNCIL</u> ↳ <u>CITIZEN PERSPECTIVE AND EXPERIENCE.</u> • <u>PROVIDE ADVICE TO COUNCIL RE: TOURISM/MARKETING.</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? • <u>PATIENCE</u> ✓ ↳ <u>PATIENT, BUT ALSO WILLING TO CHALLENGE STAFF'S AND</u> • <u>CRITICAL THINKING</u> ✓ • <u>UNDERSTANDING CONNECTIONS w/ COMMUNITY.</u> ✓
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? • <u>FEELS THE BOARD IS NOT SET UP FOR COLLABORATION</u> ↳ <u>WOULD LIKE MORE INTERACTION AMONG FELLOW MEMBERS AND ALSO w/ STAFF. STRUCTURE OF MEETINGS TOO RIGID</u>

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? CHAIR OF P&Z (more than 5) MADE IT BETTER. • UTAB • PARKS/REC (OPEN SPACES) WORKING GROUP ↳ CHAIRMAN REVIEW PROCESSES RELATES TO P.S./PARKS PLAN. ↑
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? YES.
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? YES (WITHIN WORKER)
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? YES, NOT A DETERRENT.
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? NO, USES THE DATA.
11	[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]
12	Do you have any questions for the interview panel? NONE.

Notes:



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Kevin Holsapple
Applicant's Name

Lodgers' Tax Advisory Board
Board or Commission

Jen Olsen
Interviewer Name

2:30 p.m. November 10, 2025
Date/Time of Interview

Interview Conducted:
 Personally
 X Telephone

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. Travel. Travel Blog. Writing. Travel Agent; Worked with Chamber and SALA.
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [<i>Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.</i>] Council: Confidence in local government. Help local business community. LTAB: Tourism activities. Struggle. Input to council. Get LTAB more functionality.
3	How do you perceive the role of County Boards and Commissions in local government? Advisory role to council.
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? Skills - patience and balance with challenging. Critical thinking skills. Communication skills. Connectivity in tourism and visitor promotion.
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? Board member does not have much guidability. The process isn't set up for interaction. The board members need to have more interaction with staff and other members.

6	Have you served on any Boards, Commissions or Committees (not only County B&Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure? Other board service. Current LTAB member. Open Space Working Group. Greatest role chair of P&Z board (more than 5 years ago). Places and Spaces board.
7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for? Yes.
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity? Ok with more training within reason.
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board? No
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve? No
11	<i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i> --
12	Do you have any questions for the interview panel? --

Notes: