



# County of Los Alamos

## BCC Meeting Minutes

### Arts in Public Places Advisory Board

1000 Central Avenue  
Los Alamos, NM 87544

*Stephanie Haaser, Chair; Jasmine Stevens, Vice-Chair; Anna Buckthorpe; Tim Foley; and Sandy Jones, Members*

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Thursday, January 23, 2025

5:30 PM

1000 Central Avenue, Suite 110  
Zoom (see agenda for the link)

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Public Participation: In person or via zoom link: <https://us06web.zoom.us/j/88261014686>

Or One tap mobile: +17193594580,,88261014686# US +17207072699,,88261014686# US (Denver)

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Webinar ID: 882 6101 4686

#### 1. CALL TO ORDER

Present 1 - Board Member Haaser

Absent 2 - Board Member Buckthorpe and Board Member Jones

Remote 2 - Board Member Stevens and Board Member Foley

#### 2. PUBLIC COMMENT

Nan Sauer from PEEC made public comment.

#### 3. BUSINESS

##### A. [19627-25](#) Approval of Minutes from the December 19, 2024 APP Meeting

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - APP Meeting Minutes from the December 19, 2024](#)

Minutes approved with corrections. Vice-Chair Steven - Move, Chair Foley - 2nd. Approved 3-0.

**approved as amended**

B. [19628-25](#) Updated APP Policies and Guidelines

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - APP Policies and Procedures DRAFT with Notes](#)

Chelsea Ashcraft updated the Board on the APP Policy and Guidelines edits. Katie Thwaites attended the meeting to make clarification on the edits.

Comments from the Board were made. Discussion was had. Katie explained the policy edits and wording and how County Ordinance is the basis of these policies and guidelines.

Motion to approve the APP Policy and Guidelines with edits was made. Member Foley - Move, Chair Haaser - 2nd. Approved 3-0.

**accepted**

C. [19629-25](#) J Muzacz Artwork Update and Discussion

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - Scope of Work for J Muzacz-Draft](#)  
[B - 12-20-24 Email with J Muzacz Regarding Possible Design Contract](#)

Chelsea Ashcraft updated the Board on the J. Muzacz artwork. She received a quote of \$1,500 for the design. A Scope of Work (SOW) was created and the public comment that was received was added in. The SOW needs to be edited, updated and approved before proceeding. Katie Thwaites gave an explanation of contracts and how it could be written for a design only. Questions from the Board were addressed.

I move that the Board move forward with a proposed Scope of Work and proceed to Council.

Member Foley - Move, Chair Haaser - 2nd, Approved 3-0.

**accepted**

D. [19630-25](#) Update from the Homesteaders Art Project Working Group

**Presenters:** Arts in Public Places Advisory Board

Vice Chair Jasmine Stevens updated the Board on the Homesteader Art Project. They would like to do a survey of the Barranca area before starting anything. She met with Cory Styron and a survey on what the community wants for that area was suggested. Vice Chair Stevens will create questions for the survey.

E. [19631-25](#) 2025 APPB Work Plan Draft

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - Art in Public Places 2025 Work Plan DRAFT-corrected version](#)

The APP Board updated and edited the 2025 Work Plan. Comments from the Board were made. The attachment will be corrected in the minutes. Member Foley - Moved, Chair Haaser - 2nd, Approved 3-0.

**accepted**

F. [19632-25](#) Nature Center Art Suggested by Charles Keller (Chick)

Presenters: Tim Foley

Member Foley updated the Board on the Nature Center Art. PEEC wants to work with APP to get a better idea of what should be placed there. Nan Sauer gave information to the Board on behalf the PEEC Board. Tim Foley, Kristen Dors, and Nan Sauer are in a working group created by PEEC to discuss art and where to place it at PEEC. The kind of art and location need to be defined so they can make a proposal to the APP Board on what needs to be addressed on a call for art, or choosing an existing piece of art.

G. [19634-25](#) Pending Items List

Presenters: Arts in Public Places Advisory Board

Current pending items:

Art Inventory/Maintenance Audit

- a few areas are still needed for completion

Repair of *Nexus* sculpture at Golf Course

- still pending. Still figuring out the repairs.

Nature Center Sculpture- *Flower of Flight* by Greg Reiche Description Plaque

- Received a rough draft of the plaque. It should be ready for the February meeting.

- Cost will be \$500-\$800, excluding tax and shipping.

- County Facilities will be able to install it.

Senior Center Security Gate - next item

Oppie/Groves & *Pollyanna* Plaques Installation by Parks Division

- Parks will be installing the plaque soon.

Indoor Art Maintenance Solution

- Need pictures of indoor art.

Creation of Strategic Plan for APP Board

- Will be meeting with the Albuquerque APP Board at the end of February or beginning of March.

H. [19641-25](#) Make a Plan for Review and Discussion of Senior Center Security Gate Proposals

Presenters: Arts in Public Places Advisory Board

Chelsea Ashcraft updated the Board on the Security Gate proposals. The proposals will be discussed at the February 27th APP Board meeting. No special meeting needed.

4. **BOARD/STAFF COMMUNICATION**

A. [19635-25](#) Staff Liaison Report

**Presenters:** Chelsea Ashcraft

- APP Conference in April
- Christmas card from Kevin Knox
- Sandy and Anna's 1st term will be up March 21st. Current members can re-apply. An advertisement will also be put out and people can apply online.
- Dates for Board Presentations to Council on June 17th.
- Strategic Plan Working Group

B. [19636-25](#) Chairman's Report

**Presenters:** Stephanie Haaser

Damage to Aquatic figures. Pictures sent to Chelsea Ashcraft.

5. **COUNCIL COMMUNICATIONS**

No liaison has been chosen yet.

6. **PREVIEW OF NEXT MEETING - February 27, 2025**

A. [19637-25](#) Tickler Items

**Presenters:** Chelsea Ashcraft

Senior Center Call for Art submissions

- Discussion of scores for Security Gate Art
- Scoring sheets will be sent out before hand.

Homesteaders Art Project Working Group Update

Nature Center Update

Informational plaque for *Flower of Flight* at the Nature Center approval

Inventory Audit Update

J. Muzacz item

7. **ADJOURNMENT**

Adjourned at 7:41pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8241 if a summary or other type of accessible format is needed.

**Board or Commission Name:** Art in Public Places

**Date Prepared:** 1/23/25

**Date Approved by Council:**

**Prepared By:** Art in Public Places Board

**Purpose:**

The purpose of the work plan is to provide a detailed outline of tasks, activities, timelines, and resources required by this Board or Commission to achieve its annual goals. The purpose of most boards is to gather public input, to review policy recommendations by staff when requested, and to make policy recommendations to the County Council.

**Process Timeline:**

November: County Council Strategic Planning

December: Boards and Commissions review and develop work plans (primary item on December agenda)

January: Finalize and submit work plans for Council review.

Due Date: February 1

**Time Frame:** This work plan will be accomplished in the following time frame:

January 1, 2025, through December 31, 2025.

**Members:** List members, term start and end dates, and term number.

Member	Start/End Dates	Term (1st or 2nd)
<b>Chair:</b> Stephanie Haaser	Mar 25, 2022 Mar 24, 2024	2
<b>Vice Chair:</b> Jasmine Stephens	Mar 27, 2024 Mar 27, 2026	1
Sandy K.B. Jones	May 25, 2023 Mar 24, 2025	1
Anna Buckthorpe	Mar 25, 2023 Mar 24, 2025	1
Timothy Foley	Mar 27, 20024 Mar 27, 2026	1

**Chairperson:** Stephanie Haaser

**Department Director:** Cory Styron

**Work plan developed in collaboration with Department Director? (Y/N)** Yes

**Staff Liaison:**Chelsea Ashcraft

**Administrative Support:** Angel Gonzales

**Council Liaison:** Beverly Neal-Clinton

**Work plan reviewed by Council Liaison? (Y/N)**

## 1.0 Previous Calendar Year Work Plan Highlights

### 1.1 List the top five activities for the previous calendar year.

1.1.1

Golf Course Wall Call for Art and Community Survey for Golf Course Wall Art Proposal.

1.1.2

Installation of Amanda Jaffe's 3 of 5 art panels at the Aquatic Center.

1.1.3

Discussion and historical review to revisit possible purchase of Jeff Sigler painting, *Boys of Pajarito*.

1.1.4

Created Working group to research Barranca Mesa Homesteaders Art Project.

1.1.5

Performed Los Alamos Public Art Collection Audit for 2024.

### 1.2 List the top five accomplishments for the previous calendar year.

1.2.1

Found and approved location for *Santa Clara Jar* and relocated to Mesa Public Library.

1.2.2

Approved repair/purchase and then purchased replacement *Crane Unfolding* statue and re-installed with protective display case.

1.2.3

Worked with Parks division to create acceptable plan for landscaping around Pollyanna statue at Library and ADA path. Parks will do work Spring 2025.

1.2.4

Replaced damaged art plaques for Oppenheimer/Groves and Pollyanna statues and developed plan for installation by Parks department.

1.2.5 Approved, created, and implemented calls for art for Golf Course Wall and Senior Center Security Gate.

1.3 List the lessons learned for the previous calendar year.

1.3.1 Assign individual board members to projects and initiatives-create working groups.

1.3.2 Identify projects with capital improvements that will provide APP with revenue and work with project staff for any public art opportunities.

1.3.3 Training for new Board members is vital for understanding meeting procedures.

1.3.4 APPB receives strong, high-level County staff and administrative support, including developing and negotiating contracts for maintenance and commissions, researching, drafting policies, and acting as liaison with County departments. Support is not unlimited, and can take time to educate new staff to APPB processes.

1.3.5

**2.0 Calendar Year 2025 Work Plan**

2.1 List any special projects or assignments given to this Board/Commission by Council or the Department Director.

2.1.1 Stay connected to Women's Dormitory project so that APPB can be involved when it is time to discuss plan for Public Art.

2.1.2

2.1.3

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2.1.4

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2.1.5

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2.2 List other projects and/or activities being proposed by this Board/Commission, in priority order.

2.2.1

Complete Art Purchase at Justice Center Wall- relocated from Golf Course Wall Call for Art.
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2.2.1

Ongoing process and identification of artist with possible purchase for a Senior Center Security Gate.
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2.2.2

Continue work on Barranca Mesa Homesteaders art project.
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2.2.3

Review budget to ensure fiscal responsibility in considering artwork and maintenance issues.
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2.2.4

Work toward an APP Strategic Plan; Collaborate with Albuquerque Art in Public Places staff members for help with plan.
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2.2.5

Pending legal approval of APPB Policies and Guidelines, present final draft to Council for review and approval.
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2.3 List the guiding documents or plans used by this Board/Commission.

- 2.3.1
- APPB Policies and Procedures
  - Budget
  - Procurement Procedures
  - Ordinances/Municipal Codes
  - Contracts for sculpture maintenance with artists
  - Comprehensive Plan and White Rock Master Plan related to land use

**3.0 Identify interfaces with County departments and/or other Boards/Commissions that are necessary to achieve this work plan.**

- 3.1
- Parks & Recreation Board
  - Historic Preservation Advisory Board

- 3.2
- Community Development (Boards and Commissions luncheons and guidelines)
  - Public Works (maintenance staff, facility management)

- 3.3
- Community affected parties and organizations

- 3.4
- Department of Public Utilities

- 3.5
- Attorney's Office
  - Finance Department
  - Procurement Department

**4.0 List any special events this Board/Commission plans to participate in that will support this work plan.**

- 4.1
- Continue to look for and periodically attend opportunities at special county events to inform the public about the public art collection, the APP funding, and the process the board uses to select and recommend public art pieces.

4.2

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4.3

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4.4

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4.5

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**5.0 List active Working Groups within this Board/Commission, if any, along with the purpose and member names of each one.**

5.1

5.1 Barranca Mesa Homesteaders Art Project working group: Anna Buckthorpe; Jasmine Stephens; David Hampton, Loretta Weiss, Jill Lang.  
Historical questions will be identified that need to be addressed while being sensitive to the history and incorporating other Homesteaders: Research issues and interest; Find location for possible call for art.

5.2

5.2 Strategic Plan Work Group: Stephanie Haaser; Tim Foley; will add appropriate County staff members as needed.  
Learn how to create and develop a strategic plan for the APP Board, then present and recommend either a complete plan or a process for developing a plan to the APP Board for approval.

5.3

5.3 PEEC Art Project: Tim Foley; Kristen Dors; Nan Sauer  
Discuss, Design and Develop a Call for Art for a potential new outside Art Piece at PEEC (in response to requests from the PEEC Board and Charles Keller (Chick).

5.4

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5.5

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## Attachment A

*Place an X in the column on the right if the Council priority is related to the work of the Board or Commission:*

<b>Quality Governance</b>	
Quality governance is participatory, consensus-oriented, transparent, accountable, effective, efficient, and responsive to the present and future needs of stakeholders.	
Communication and Engagement	
Inform, educate, and solicit feedback from the community and boards and commissions on County projects, policies, and priorities to promote a culture of open communication and collaboration and foster exceptional customer service.	X
Intergovernmental, Tribal, and Regional Relations	
Collaborate and problem-solve with the County's major employers; community partner organizations; neighboring Pueblos; and regional, state, and national governmental entities.	
Fiscal Stewardship	
Maintain fiscal sustainability, transparency, and compliance with applicable budgetary and financial regulatory standards.	X
<b>Operational Excellence</b>	
Operational excellence involves having structures, processes, standards, and oversight in place to ensure that effective services are efficiently delivered within available resources and that services continuously improve.	
Effective, Efficient, and Reliable Services	
Deliver customer-focused, accessible, reliable, and sustainable services to the community through sound financial management, collaborative decision-making, and efficient implementation.	X
Infrastructure Asset Management	
Evaluate the County's assets and infrastructure and prioritize funding to first maintain and protect those investments and second to inform new investments.	
Employee Recruitment and Retention	
Attract and employ diverse and highly qualified staff; retain staff through development opportunities, compensation, and benefits; and promote staff to address increasingly complex challenges.	
<b>Economic Vitality</b>	
Economic vitality encompasses the ability of the community to diversify, develop, grow, and sustain the many elements necessary for a local economy to flourish.	
Housing	
Increase the capacity for new housing development and the amount and variety of housing types to meet the needs of a changing and growing population, particularly middle- and lower-income households.	
Local Business	
Encourage the retention of existing businesses, facilitate the startup of new businesses, and assist in opportunities for growth.	
Downtown Revitalization	
Revitalize the downtown areas of Los Alamos and White Rock by facilitating development opportunities in accordance with the downtown master plans.	X
Tourism and Special Events	
Sponsor special events, support major employer and community events, and promote tourism by enhancing amenities, utilizing facilities and contract services, and encouraging overnight stays.	X
Community Broadband	
Provide community broadband as a basic essential service that will enable reliable high-speed internet services throughout the County at competitive pricing.	

<b>Quality of Life</b>	
Quality of life is a reflection of general well-being and the degree to which community members are healthy, comfortable, welcomed, included, and able to enjoy the activities of daily living.	
Health, Wellbeing, and Social Services	
Improve access to behavioral, mental, and physical health and social services and amenities to address identified issues and promote wellbeing in the region.	
Diversity, Equity, and Inclusivity	
Promote diversity, equity, and inclusivity through community awareness training, targeted events, and expanded opportunities for diverse interests.	X
Mobility	
Improve and expand access to, and all-ability accommodations for, alternative modes of travel including public transit, cycling, and walking amenities and services.	
Educational, Historical, and Cultural Amenities	
Promote educational and cultural opportunities, in coordination with community partners, and provide for the preservation and restoration of historic buildings and the protection of archaeological sites.	
Open Space, Parks, and Recreation	
Manage County open space and maintain and improve parks and recreation facilities, trails, and amenities as defined by adopted plans and approved projects.	X
Public Safety	
Ensure overall community safety through proactive and sustained implementation of police, fire hazard mitigation, and emergency response plans.	
<b>Environmental Stewardship</b>	
Environmental stewardship is the responsible use and protection of the natural environment through active participation in conservation efforts and sustainable practices in coordination with community and organizational partners.	
Natural Resource Protection	
Take actions to protect the wildlife and wildland interface, safeguard water, and mitigate tree loss in the community.	
Greenhouse Gas Reduction	
Establish targets for achieving net-zero greenhouse gas emissions and integrate sustainability and resiliency practices into County policies and operations.	
Carbon-Neutral Energy Supply	
Achieve carbon neutrality in electrical supply by 2040 through diversified carbon-free electric sourcing and phase out natural gas supply by 2070 through energy-efficient, all-electric buildings.	
Water Conservation	
Reduce potable water use and increase non-potable water use and water harvesting for irrigation where suitable.	
Waste Management	
Manage waste responsibly by diversion of solid waste from landfills through recycling, re-use, composting, and waste reduction programs and zero-waste education campaigns; and pursue efficient long-term solutions for disposal of solid waste.	