



# County of Los Alamos

## Minutes

### County Council – Regular Session

*Denise Derkacs, Council Chair, Theresa Cull, Council Vice-Chair,  
Melanee Hand, Suzie Havemann, Keith Lepsch,  
David Reagor, and Randall Ryti, Councilors*

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Tuesday, October 8, 2024

6:00 PM

White Rock Fire Station #3 – 129 NM-4

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#### 1. OPENING/ROLL CALL

The Council Chair, Denise Derkacs, called the meeting to order at 6:00 p.m.

Council Chair Derkacs made opening remarks regarding the procedure of the meeting.

Mr. John Craig, Deputy County Manager, listed the County employees in attendance via Zoom.

**The following Councilors were in attendance:**

**Present: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann,  
Councilor Lepsch, Councilor Reagor, and Councilor Ryti**

#### 2. PLEDGE OF ALLEGIANCE

Led by: All.

#### 3. PUBLIC COMMENT

Ms. Cristina Pendergraft spoke.

#### **RECESS:**

**Chair Derkacs called a recess due to technical issues at 6:07 p.m. Chair Derkacs reconvened the meeting at 6:22 p.m.**

Mr. Jonathan Ernst spoke.

Mr. Keith Rosenbaum spoke.

Mr. James Wernicke spoke.

#### 4. APPROVAL OF AGENDA

A motion was made by Councilor Ryti, seconded by Councilor Reagor, that Council approve the agenda for tonight, moving item 6.A to Business.

The motion passed with the following vote:

Yes: 7– Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

#### 5. PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA

None.

#### 6. CONSENT AGENDA

**Consent Motion:**

A motion was made by Councilor Cull, seconded by Councilor Ryti, that Council approve the items on the Consent Agenda as amended, and that the motions contained in the staff reports be included for the record.

- A. Ratification of Agreement AGR20-28 with Sancre Productions, LLC, as Amended, and Approval of Amendment No. 4 to Agreement No. AGR20-28 with Sancre Productions

***Moved to Business.***

- B. Approval of County Council Minutes for the September 24, 2024, Regular Session

**I move that Council approve the County Council Minutes for the September 24, 2024, Regular Session.**

- C. Approval of Budget Revision 2025-08 and 2025-16, Carryover of Available Budget Amounts from FY 2024 to FY 2025

**I move that Council approve Budget Revision 2025-08 and 2025-16 as summarized on Attachments A and B and that the attachments be made part of the minutes of this meeting.**

- D. Appointment to Fill the One Vacancy of the Board of Registration

**I move that Council appoint Phil Gursky to fill the one vacancy of the County's Board of Registration for the term of July 1, 2023 to June 30, 2025.**

**Approval of the Consent Agenda:**

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

## 7. PUBLIC HEARING(S)

- A. Incorporated County of Los Alamos Resolution No. 24-24; A Resolution Removing Uncollectible Utility Accounts from the Incorporated County of Los Alamos Accounts Receivables List for Fiscal Year 2020

Ms. Karen Kendall, Deputy Utilities Manager - Finance, presented.

Public comment:  
None.

**A motion was made by Councilor Cull, seconded by Councilor Havemann, that Council approve Incorporated County of Los Alamos Resolution No. 24-24; A Resolution Removing Uncollectible Utility Accounts from the Incorporated County of Los Alamos Accounts Receivables List for - Fiscal Year 2020.**

**The motion passed with the following vote:**

**Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti**

- B. Incorporated County of Los Alamos Resolution No. 24-25. A Resolution Removing The Unsecured And Uncollectible Consolidated Omnibus Budget Reconciliation Act (Cobra), Library Services, General Billings, Ambulance Billing, and Environmental Services Accounts From The Accounts Receivable List Of The Incorporated County Of Los Alamos

Ms. Melissa Dadzie, Chief Financial Officer, presented.

Public comment:  
None.

**A motion was made by Councilor Ryti, seconded by Councilor Havemann, that Council approve Incorporated County of Los Alamos Resolution No. 24-25; a Resolution Removing the Unsecured And Uncollectible Consolidated Omnibus Budget Reconciliation Act (Cobra), Library Services, General Billings, Ambulance Billing, and Environmental Services Accounts From The Accounts Receivable List Of The Incorporated County Of Los Alamos.**

**The motion passed with the following vote:**

**Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti**

## 8. BUSINESS

- A. Follow-up Presentation on Grand Canyon Drive Intersection Analysis for White Rock Citizens' Petition

Mr. Eric Ulibarri, County Engineer, presented.  
Mr. Juan Rael, Public Works Director, spoke.  
Mr. Keith Wilson, Project Manager, spoke.  
Ms. Anne Laurent, County Manager, spoke.  
Mr. David Hampton, Transportation Board member, spoke.  
Mr. Suresh Parvatoja, Consultant, Srirama, LLC, spoke.

Public comment:  
None.

**A motion was made by Councilor Hand, seconded by Councilor Ryti, that Council direct the County Manager to further evaluate the proposed staff recommendations including a briefing to the Transportation Board for additional discussion and input.**

**The motion passed with the following vote:**

**Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti**

**Consent Item 6.A.**

Ratification of Agreement AGR20-28 with Sancre Productions, LLC, as Amended, and Approval of Amendment No. 4 to Agreement No. AGR20-28 with Sancre Productions

Ms. Katherine Hudspeth, Recreation Division Manager, presented.  
Ms. Anne Laurent, County Manager, spoke

Public Comment:  
See Attachment for this item (6.A) for e-comment.

**A motion was made by Councilor Cull, and seconded by Councilor Ryti, that Council ratify Agreement AGR20-28 with Sancre Productions, LLC, as amended, approve and affirm expenditures allowed to date there under, and she further moved that Council approve Amendment No. 4 to AGR20-28 with Sancre Productions, LLC for the purpose of modifying the 2025 concert series schedule, increase compensation, and extend the contract through September 30, 2026.**

**The motion passed with the following vote:**

**Yes: 6 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, and Councilor Ryti**

**No: 1 – Councilor Reagor**

**9. COUNCIL BUSINESS**

**A. General Council Business**

- 1) Discussion and Possible Action on the Los Alamos County Policy Proposal on DOE Grant Program to the National League of Cities (NLC)

Ms. Danielle Duran, Intergovernmental Affairs Manager, presented.

Public comment:  
None.

A motion was made by Councilor Ryti, seconded by Councilor Hand, that Council approve the submission of the "Support and Advance Cities Impacted by Federal Facilities and Infrastructure through Community Benefit Programs" policy proposal to the National League of Cities policy process for consideration.

The motion passed with the following vote:

**Yes: 7 –Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti**

**RECESS:**

**Chair Derkacs called recess at 7:50 p.m. Chair Derkacs reconvened the meeting at 8:00 p.m.**

**B. Appointments**

**1) Board/Commission Appointment(s) - Inclusivity Task Force**

Councilor Cull presented.  
Ms. Anne Laurent, County Manager, spoke.

Public Comment:  
None.

**Councilor Cull, seconded by Councilor Ryti, nominated Rev. Tina DeYoe, Kazmere Duffey, Karen Edwards, Xeph Ivankovich, Lisabeth Lueninghoener, Kokheong McNaughton, Jovita Mowrer, Candace Wall, and Sarah Work to fill seven (7) positions on the Inclusivity Task Force and moved that Council appoint seven (7) to the vacant position(s) as follows:**

**By roll call vote, Councilors vote for seven (7) nominees and the seven (7) with the highest vote total of four or more be appointed to fill terms beginning on October 8, 2024, and ending on November 30, 2025.**

**Councilors Derkacs, Cull, Hand, Havemann, Lepsch, Reagor, and Ryti voted for: Rev. Tina DeYoe**

**Councilors Derkacs, Cull, Hand, Havemann, Lepsch, Reagor, and Ryti voted for: Kazmere Duffey**

**Councilors Derkacs, Cull, Hand, Havemann, Lepsch, Reagor, and Ryti voted for: Karen Edwards**

**Councilors Derkacs, Cull, Lepsch, and Ryti voted for:  
Xeph Ivankovich**

**Councilors Derkacs, Cull, Havemann, Lepsch, Reagor, and Ryti voted for:  
Lisabeth Lueninghoener**

**Councilors Derkacs, Cull, Hand, Havemann, and Lepsch voted for:  
Kokheong McNaughton**

**Councilors Derkacs, Cull, Hand, Havemann, Lepsch, Reagor, and Ryti voted for: Jovita Mowrer**

**Councilors Hand, Havemann, and Reagor voted for: Candace Wall**

**Councilors Hand, Reagor, and Ryti voted for: Sarah Work**

**After a roll call vote, Rev. Tina DeYoe, Kazmere Duffey, Karen Edwards, Xeph Ivankovich, Lisabeth Lueninghoener, Kokheong McNaughton, and Jovita Mowrer were appointed to fill the terms beginning on October 8, 2024, and ending on November 30, 2025.**

**C. Boards and Commission Vacancy Report**

1) Board and Commission Vacancy Report

Chair Derkacs encouraged people to look at the report and consider applying for vacant positions.

**D. Board, Commission, and Working Group Reports**

Councilor Hand reported on attending the Transportation Board meeting, the Library Board Meeting, and the Arts in Public Places Board meeting.

Councilor Cull reported on the Board of Public Utilities work session.

Councilor Havemann reported on the Historic Preservation Advisory Board meeting.

Councilor Reagor reported on an upcoming Lodgers' Tax Advisory Board (LTAB) meeting.

**E. County Manager's Report**

1) Code Compliance Report

Ms. Anne Laurent, County Manager, reported that the code compliance update is available online, the Community Services Department Commission for Accreditation of Park and Recreation Agencies (CAPRA) certification, and on presenting at the Kiwanis Club.

Ms. Helen Perraglio, Administrative Services Director, spoke.

**F. Council Chair Report**

Chair Derkacs reported on attending Agenda setting meetings and meetings with the County Manager and the County Attorney. She also reported on participating in a Regional and State Working Group meeting and on receiving an update on legislative medical-related initiatives.

**G. Approval of Councilor Expenses**

Councilor Hand asked for approval of up to three (3) Councilors to attend the National League of Cities conference starting November 10.

Councilor Ryti asked for approval for two (2) Councilors to attend the Waste Management conference associated with the Energy Communities Alliance in Phoenix, AZ March 9 - 13, 2025, and for Councilors to attend the National Association of Counties Legislative Conference in Washington, D.C. from March 1 - 4, 2025.

A motion was made by Councilor Ryti, seconded by Councilor Cull, that Council approve expenses for Councilors to attend the National League of Cities Annual Meeting in Tampa, November 10 - 16 this year and also to attend the Waste Management Conference in Phoenix, associated with Energy Communities Alliance, that's March 9 - 13, 2025.

The motion passed with the following vote:

Yes: 7 – Councilor Derkacs, Councilor Cull, Councilor Hand, Councilor Havemann, Councilor Lepsch, Councilor Reagor, and Councilor Ryti

H. Preview of Upcoming Agenda Items

1) Tickler Report of Upcoming Agenda Items

Chair Derkacs highlighted upcoming agenda items.

**10. COUNCILOR COMMENTS**

Councilor Ryti commented on Councilor Cull's efforts on the Inclusivity Task Force and offered to be a liaison or co-liaison for the Task Force. He also commented on attending the Main Street Futures meeting and the Energy Community Alliance meeting.

Councilor Cull commented on Early Voting starting today and the Grand Re-Opening of the Los Alamos Reservoir.

**11. ADJOURNMENT**

The meeting adjourned at 8:45 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

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Denise Derkacs, Council Chair

Attest:

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Naomi D. Maestas, County Clerk

Meeting Transcribed by: Casey Salazar, Deputy Clerk

E comment

**Salazar, Jacqueline**

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**From:** Laurent, Anne  
**Sent:** Monday, October 7, 2024 9:45 AM  
**To:** Salazar, Jacqueline  
**Subject:** Re: [EXTERNAL]Ratification of Agreement AGR20-28 with Sancre Productions, LLC

FYI

Get [Outlook for iOS](#)

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**From:** Es Daly <dalyes55@gmail.com>  
**Sent:** Sunday, October 6, 2024 7:10 PM  
**To:** ~County Council <~CountyCouncil@lacnm.us>  
**Subject:** [EXTERNAL]Ratification of Agreement AGR20-28 with Sancre Productions, LLC

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Since the e-comment tool is not working I will send this email. Are there other changes to the 4th July celebration at Overlook Park other than moving the concert date to Labor Day since the 4th of July is on a Friday? Will the county still provide a day of vendors, beer gardens, bounce houses, concerts, and the fireworks? This should be answered in open session so please remove from the consent agenda if necessary.

Attached is a photo of what appeared when I tried to use the e-comment tool as noted in your County Line report of October 6th.

Los Alamos County Council  
Regular Session  
October 8, 2024  
Item 6.A



## Budget Adjustment Summary 2025-16

Department/Division	Amount	Description
ASD/Finance	\$ 43,500	Additional Support for Special Projects
ASD/Information Management/Records	\$ 611,000	Software and Equipment Purchases, Contract Services, Grant Match for Cybersecurity
ASD/Procurement	\$ 350,000	Procurement Services Contract budget approved in prior year
Attorney	\$ 119,000	Professional Services-Outside Council
CDD/Adminstration/ Building	\$ 47,000	Remodel,Accreditation,Training,Advertising
CDD/ Economic Development	\$ 1,392,500	LAPS Carryover, Project Y, Advertising, Contractual Services
CDD/Lodger's Tax	\$ 37,000	Advertising and Marketing
Clerk's Office	\$ 20,500	Equipment Lease
CMO/Broadband	\$ 175,326	Carryover of Existing Funds for Broadband Project
CMO/HR and Risk	\$ 254,810	Contractual Services, Replacement of Furniture, Training
CMO/PIO	\$ 10,000	Additional Licenses for Strategic Planning Software
CMO/Sustainability	\$ 150,000	Grant Match, Contractual Services
CSD/Social Services	\$ 19,000	Contractual Services
CSD/Aquatic/Golf Course/Recreation	\$ 51,500	Equipment Replacement, Contractual Services
CSD/Library	\$ 120,714	Furniture Replacement and Library Collections
CSD/Parks	\$ 85,000	Gofer Removal
Los Alamos PD/Animal Shelter	\$ 38,000	Shelter Upgrades
Los Alamos PD/Dispatch	\$ 311,000	Radio Console and Software Upgrades
Los Alamos PD/Emergency Management	\$ 6,100	Hazard Mitigation
Public Works/ Airport	\$ 163,000	Hangar Purchase
Public Works/Fleet	\$ 136,000	Fuel Tank Repairs and Upgrades, Vehicle Fuel Modules
Public Works/Capital Projects and Facilities	\$ 117,000	Asset Management Software
Public Works/Traffic	\$ 210,000	Contractual Services and Equipment
<b>Total Requested</b>	<b>\$ 4,467,950</b>	

Los Alamos County Council  
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Item 6.C  
Attachment A

## Budget Adjustment Summary 2025-16

### Total by Fund

Fund	Amount
General Fund	\$ 3,003,290
Airport Fund	\$ 163,000
Community Health Council Fund	\$ 19,000
Economic Development Fund	\$ 1,000,000
Fleet Fund	\$ 136,000
Library Gift Fund	\$ 1,850
Lodger's Tax Fund	\$ 37,000
Risk Fund	\$ 107,810
<b>Total all Funds</b>	<b>\$ 4,467,950</b>

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 Item 6.C  
 Attachment A

**Budget Revision 2025 - 08**

BPU Meeting Date: 09/18/2024

Council Meeting Date: 09/24/2024

	<b>Fund &amp; Department</b>	<b>Org</b>	<b>Object</b>	<b>Revenue</b> (decrease)	<b>Expenditures</b> (decrease)	<b>Transfers</b> In(Out)	<b>Fund Balance</b> (decrease)
1	Joint Utilities Fund - Electric Production ( <i>Abiquiu office building, unit 3 draft tube design, RTU/switches/fiber conversion &amp; El Vado Fiber Optic Project</i> )	51185199	8369	\$ -	\$ 780,000	\$ -	\$ (780,000)
2	Joint Utilities Fund - Electric Production ( <i>SMR</i> )	51185165	8369	\$ -	\$ 935,092	\$ -	\$ (935,092)
3	Joint Utilities Fund - Electric Distribution ( <i>Underground and Overhead Replacements</i> )	51285299	8369	\$ -	\$ 2,243,000	\$ -	\$ (2,243,000)
4	Joint Utilities Fund - Gas ( <i>SCADA Pressure Sensing Stations</i> )	53185399	8369	\$ -	\$ 200,000	\$ -	\$ (200,000)
5	Joint Utilities Fund - Water Production ( <i>Jemez Mountain Fire Protection, NM-4 Transmission Line, SCADA System Transition, Mech and Elec Upgrades</i> )	54285699	8369	\$ -	\$ 24,606,100	\$ -	\$ (24,606,100)
6	Joint Utilities Fund - Water Production	54285695	3479	\$ 7,000,000			\$ 7,000,000
7	Joint Utilities Fund - Water Production	54285695	6999	\$ 3,500,000			\$ 3,500,000
8	Joint Utilities Fund - Water Production	54285695	3479	\$ 11,337,000			\$ 11,337,000
9	Joint Utilities Fund - Wastewater ( <i>Old Pueblo Plan Sewer Drop, Lift Station Upgrades [Los Arboles &amp; N Road], Bayo Lift Station Elimination</i> )	55185599	8369		\$ 3,414,044		\$ (3,414,044)
<p><b>Description:</b> The purpose of the budget carryovers is to continue work to completion on specific projects and initiatives that were budgeted in FY2024, but work is continuing into FY2025.</p>							
<p><b>Fiscal Impact:</b> The net fiscal impact to the Joint Utilities Fund in FY2025 is an increase in expenditures of \$32,178,236, an increase in revenues of \$21,837,000 and a decrease in Fund Balance of \$10,341,236.</p>							

Karen Kendall 9/5/2024  
**Preparer** **Date**

*Karen Kendall*

Yvette Atencio \_\_\_\_\_  
**: Signature**

NOT APPLICABLE  
**County Manager Approval if Required**

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 Attachment B