



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Minutes

### Board of Public Utilities Work Session

*Robert Gibson, Chair; Matt Heavner, Vice Chair  
Eric Stromberg, Charles Nakhleh and Jennifer Hollingsworth, Members  
Philo Shelton, Ex Officio Member  
Anne Laurent, Ex Officio Member  
Ryn Herrmann, Council Liaison*

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Wednesday, May 6, 2026

5:30 PM

Municipal Building, Room 330

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Public Participation ~ in person or <https://us06web.zoom.us/j/87563449773>

#### **1. CALL TO ORDER**

This work session of the Incorporated County of Los Alamos Board of Public Utilities was held on Wednesday, May 6, 2026. Chair Robert Gibson called the meeting to order at 5:37 p.m. Members of the public were notified of the ability to attend and provide public comment either in person or over Zoom.

The following board members were in attendance:

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Present: 5 - Members Hollingsworth, Nakhleh, Gibson, Shelton and Laurent

Remote: 1 - Member Stromberg

Absent: 1 - Member Heavner

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Others present in Chambers:

Vice Chair Ryn Herrmann, Council Liaison

Mr. Alvin Leaphart, County Attorney

Mr. Clay Moseley, Deputy Utility Manager - GWS Services

Mr. Dennis Astley, Deputy Utility Manager - Electrical Distribution

Mr. Ben Olbrich, Deputy Utility Manager - Power Supply

Ms. Joann Gentry, Deputy Utility Manager - Finance & Administration

Ms. Cathy D'Anna, Public Relations Manager

Ms. Abbey Hayward, Public Relations Manager

Ms. Kathy Casados, Executive Assistant

Ms. Nicholas Nelson, Power System Supervisor

Mr. Perry Rutherford, IM Technical Support Specialist

Dr. Lisa Shin, Citizen

Mr. Stephen Blair, Citizen

Mr. Bob Griffin, Citizen

Ms. Karen Thick, Citizen

Ms. Shriram Srinivasan, Citizen

Ms. Lori Galea, Citizen

Mr. Jason Chappel

Mr. David Hampton

**Zoom participants:**

- 1. Mr. James Martinez, Deputy Utility Manager - Engineering**
- 2. Mr. Juan Rael, Deputy County Manager**
- 3. Mr. Bill Starkovich**
- 4. CCNS**
- 5. Ms. Chelly Young**
- 6. Ms. Jennifer Young**
- 7. Ms. Maire O'Neill**
- 8. Ms. Nina N.**
- 9. Ms. Paige R.**

**2. PUBLIC COMMENT**

Chair Gibson provided an opportunity for public comment items not otherwise on the agenda; there was none.

**No action was taken on this item.**

**3. APPROVAL OF AGENDA**

Chair Gibson called for amendments to the agenda, discussion or a motion. He mentioned that the agenda had been revised and re-published on Saturday, May 2, which was within Open Meetings Act requirements. Chair Gibson then requested that item 4.c. be pulled off the Consent Agenda.

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**Member Nakhleh moved and Member Hollingsworth seconded that the Board approve the agenda as revised and amended.**

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**The motion passed by the following vote:**

**YES - 4: Members Hollingsworth, Nakhleh, Gibson, and Stromberg**

**NO - 0:**

**ABSENT - 1: Member Heavner**

**3.a. Action to Suspend Procedural Rules for Work Session**

Chair Gibson called for discussion or a motion.

**Member Hollingsworth moved and Member Nakhleh seconded that the Board of Public Utilities suspend their procedural rules for the May 6, 2026 work session so that formal action may be taken.**

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**The motion passed by the following vote:**

**YES - 4: Members Hollingsworth, Nakhleh, Gibson, and Stromberg**

**NO - 0:**

**ABSENT - 1: Member Heavner**

**4. CONSENT AGENDA**

Chair Heavner called for amendments to the consent agenda, discussion or a motion.

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**Member Nakhleh moved and Member Hollingsworth seconded that the consent agenda be approved as amended.**

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**The motion passed by the following vote:**

**YES - 4: Members Hollingsworth, Nakhleh, Gibson, and Stromberg**

**NO - 0:**

**ABSENT - 1: Member Heavner**

- 4.a.** Award of Bid No. IFB 26-21 for the Purpose of the Jemez Mountain Fire Protection Phase III Project with Dub-L-EE, LLC in the Amount of \$3,904,195.98, plus a 15% Contingency and Applicable NMGR

**I move that the Board of Public Utilities recommend the award of Bid No. IFB 26-21 for the Purpose of the Jemez Mountain Fire Protection Phase III Project with the base bid amount of \$3,904,195.98 from the lowest responsive bidder, Dub-L-EE, LLC and a 15% contingency in the amount of \$585,629.40, for a total project amount of \$4,489,825.38, plus applicable NM Gross Receipts Tax and forward to County Council for approval.**
- 4.b.** Re-Approval of a Purchase Order for the Purchase of a UV Disinfection System from Trojan Technologies in the Amount of \$184,800.00, plus Applicable Gross Receipts Tax for the Los Alamos Wastewater Treatment Plant

**I move that the Board of Public Utilities approve the purchase of a UV Disinfection System from Trojan Technologies in the amount of \$184,800.00, plus applicable gross receipts tax for the Los Alamos Wastewater Treatment Plant.**
- 4.d.** Approval of Budget Revision No. 26-69 in the Amount of \$550,000.00 and Approval for the Placement of an Order for a Vacuum Excavator Truck ("Vactor") in the Amount of \$549,720.28

**I move that the Board of Public Utilities recommend approval of Budget Revision No. 26-69 in the amount of \$550,000.00. I further move that the Board recommend the placement of an order for a Vactor in the amount of \$549,720.28 plus applicable NM Gross Receipts Tax and forward to Council for approval.**
- 4.e.** Approval of Task Order No.13, AGR 23-58 for the Repair of an 18" Water Transmission Line with Brad Parker Construction in the Amount of \$219,336.06 Plus NM GRT and Approval of Budget Revision No. 2026-58

**I move that the Board recommend the approval of Task Order No.13, AGR 23-58 for the repair of an 18" Water Transmission Line with Brad Parker Construction in the amount of \$219,336.06 plus applicable NM Gross Receipts Tax and forward to Council for approval.**

**I further move that the Board recommend the approval of Budget Revision No. 2026-58 in the amount of \$234,827.00 and forward to Council for approval.**
- 4.f.** Approval of the Reinstatement of Contract for IFB 25-31 for the Bayo NP Booster Station Rehabilitation Project including the two prior change orders in the Amount of \$1,427,586.41 plus NMGR and Approval of Change Order No. 3 with TLC Company, Inc. in the amount of \$34,983.25

plus NMGRT with a New Final Completion Date of June 30, 2026

**I move that the Board of Public Utilities recommend the reinstatement of contract for IFB 25-31 for the Bayo NP Booster Station Rehabilitation Project including the two prior change orders in the amount of \$1,427,586.41 plus NMGRT and approval of Change Order No. 3 with TLC Company, Inc. in the amount of \$34,983.25 plus NM Gross Receipts Tax with a new final completion date of June 30, 2026 and forward to Council for approval.**

**DEPARTMENT BUSINESS**

- 4.c. Award of Bid No. 26-31 for the Trinity Drive/NM-502 ADA and Safety Improvements Project to HASSE Contracting Company Inc. in the Amount of \$1,320,550.00 plus Applicable NM GRT (*Revised 5/5/26*)

Mr. James Martinez, Deputy Utility Manager - Engineering presented. A revised motion was provided to the Board and is **attached** to these minutes. Chair Gibson provided an opportunity for comments and questions from the board. The following individuals spoke:

1. Member Hollingsworth
2. Member Nakhleh

Chair Gibson then called for further discussion or a motion.

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**Member Hollingsworth moved and Member Nakhleh seconded that the Board of Public Utilities recommend the Award of Bid No. 26-31 for the Trinity Drive/NM-502 ADA and Safety Improvements Project in the amount of \$1,200,500.00 plus a 10% contingency in the amount of \$120,050, for a total project amount of \$1,320,550.00, plus applicable NMGRT to HASSE Contracting Company Inc. and forward to County Council for approval.**

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**The motion passed by the following vote:**

**YES - 4: Members Hollingsworth, Nakhleh, Gibson, and Stromberg**

**NO - 0:**

**ABSENT - 1: Member Heavner**

**5. PUBLIC HEARINGS**

- 5.a. Incorporated County of Los Alamos Code Ordinance No. 02-379; An Ordinance Amending Chapter 40, Article III, Sections 40-151, and 40-152 of the Code of the Incorporated County of Los Alamos Pertaining to Gas Service Rates

Ms. Joann Gentry Deputy Utility Manager - Finance & Administration presented. Copies of the code ordinance and presentation slides were included in the meeting packet. Chair Gibson provided an opportunity for comments and questions from the Board.

The following individuals spoke:

1. Member Nakhleh
2. Member Hollingsworth
3. Mr. Moseley
4. Mr. Shelton
5. Ms. Laurent
6. Member Gibson

Chair Gibson provided an opportunity for public comment. There were none in person. The following individuals commented remotely over Zoom:

1. Ms. Paige Ramsey

Chair Gibson then provided an opportunity for further comments from the Board. The following individuals spoke:

1. Member Nakhleh
2. Mr. Shelton
3. Member Gibson

\*\*\*\*\*

**Member Nakhleh moved and Member Hollingsworth seconded that the Board of Public Utilities recommend that Council adopt Incorporated County of Los Alamos Code Ordinance No. 02-379; An Ordinance Amending Chapter 40, Article III, Sections 40-151, and 40-152 of the Code of the Incorporated County of Los Alamos Pertaining to Gas Service Rates.**

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**The motion passed by the following vote:**

**YES - 4: Members Hollingsworth, Nakhleh, Gibson and Stromberg**

**NO - 0:**

**ABSENT: Member Heavner**

## **6. DEPARTMENT BUSINESS**

### **6.a. Recognition of Cathy D'Anna, Public Relations Manager**

Chair Gibson presented Ms. D'Anna with a Certificate of Appreciation. Mr. Shelton presented Ms. D'Anna with a Leadership Coin and a DPU "Essential Piece." key chain. Ms. D'Anna also spoke.

**No action was taken on this item.**

### **6.b. Overview of the ECA Budget Process and Presentation of the DOE/LAC Resource Pool Budget for Fiscal Years 2027 & 2028**

Mr. Ben Olbrich, Deputy Utility Manager - Power Supply presented. A copy of his revised presentation is **attached** to these minutes.

Chair Gibson provided an opportunity for comments and questions from the Board. The following individuals spoke:

1. Member Gibson
2. Mr. Shelton
3. Member Nakhleh
4. Member Hollingsworth
5. Member Stromberg

**No action was taken on this item.**

### **6.c. Biannual Review of DPU Rules & Regulations - Fee Schedule**

Ms. Joann Gentry, Deputy Utility Manager - Finance & Administration presented.

Chair Gibson provided an opportunity for comments and questions from the Board. The following individuals spoke:

1. Member Hollingsworth
2. Member Nakhleh
3. Member Gibson
4. Member Hollingsworth
5. Mr. Olbrich
6. Mr. Shelton

No action was taken on this item.

## **7. BOARD BUSINESS**

### **8.a. Discussion and Possible Action Regarding the July 15, 2026 BPU Regular Meeting**

Chair Gibson introduced this topic. He notified board that based on schedules submitted by members there would not be a quorum for the scheduled regular meeting on July 15, 2026. He asked the board to consider rescheduling for another date. The following members spoke:

1. Member Hollingsworth
2. Member Gibson
3. Member Nakhleh
4. Member Stromberg.

Chair Gibson then called for further discussion or a motion.

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**Member Nakhleh moved and Member Hollingsworth seconded that the Board of Public Utilities reschedule the July 15, 2026 Regular Meeting to July 22, 2026.**

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**The motion passed by the following vote:**

**YES - 4: Member Stromberg, Hollingsworth, Nakhleh and Gibson**

**NO - 0:**

**ABSENT - 1: Member Heavner**

### **8.b. Planning for the Annual Board of Public Utilities Presentation to Council**

Member Gibson reviewed the outline that was provided in the meeting packet. He opened the floor for suggestions from the Board. The following individuals spoke:

1. Member Hollingsworth
2. Mr. Shelton

No action was taken on this item.

## **8. PUBLIC COMMENT**

Chair Gibson provided an opportunity for public comment on any topic; there was none.

No action was taken on this item.

## **9. ADJOURNMENT**

**The meeting adjourned at 7:49 p.m.**

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**APPROVAL**

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**Board of Public Utilities Chair**

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**Date Approved by the Board**

**Minutes transcribed by: Kathy Casados, Executive Assistant**

**ATTACHMENTS (in agenda order)**

**4.c. Revised Motion**

**6.b. Revised Presentation**



# BOARD OF PUBLIC UTILITIES ADDITIONAL MEETING DOCUMENTS

Additional or revised information or documents are often distributed to members at the meetings. Whenever possible, this informational cover page will accompany those documents.

<b>MEETING DATE</b>	May 6, 2026 – Work Session
<b>AGENDA ITEM</b>	Agenda No.: 4.c. <span style="float: right;">Legislative File: 21641-26a</span> Award of Bid No. 26-31 for the Trinity Drive/NM-502 ADA and Safety Improvements Project to HASSE Contracting Company Inc. in the Amount of \$1,320,550.00 plus Applicable NM GRT
<b>ATTACHMENTS</b>	Staff Report
<b>NEW OR REVISED?</b> Is this a revision that is different from what was in the agenda packet, or is it something entirely new?	<p style="text-align: center;"><b>REVISED</b></p> <p style="text-align: center;">Title and Recommended Action</p>
<b>RECOMMENDED ACTION</b> If you have a new or revised recommended motion for the Board, enter it here.	<p style="text-align: center;">On Consent Agenda:</p> <p><i>I move that the Board of Public Utilities recommend the Award of Bid No. 26-31 for the Trinity Drive/NM-502 ADA and Safety Improvements Project in the amount of \$1,200,500.00 plus a 10% contingency in the amount of \$120,050.00, for a total project amount of \$1,320,550.00, plus applicable NMGRT to HASSE Contracting Company Inc. and forward to County Council for approval.</i></p>
<b>ADDITIONAL INFORMATION</b> Please VERY BRIEFLY explain the purpose of this information or document.	N/A



# County of Los Alamos

Los Alamos, NM 87544  
www.losalamosnm.us

## Staff Report

May 06, 2026

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<b>Agenda No.:</b>	4.c.
<b>Index (Council Goals):</b>	DPU FY26 - 1.0 Provide Safe and Reliable Utility Services; Quality Excellence- Effective, Efficient, and Reliable Services
<b>Presenters:</b>	James Martinez, Deputy Utility Manager-Engineering
<b>Legislative File:</b>	21641-26a

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### **Title** *(Revised 5/5/26)*

Award of Bid No. 26-31 for the Trinity Drive/NM-502 ADA and Safety Improvements Project to HASSE Contracting Company Inc. in the Amount of \$1,320,550.00 plus Applicable NM GRT

### **Recommended Action** *(Revised 5/5/26)*

**I move that the Board of Public Utilities recommend the Award of Bid No. 26-31 for the Trinity Drive/NM-502 ADA and Safety Improvements Project in the amount of \$1,200,500.00 plus a 10% contingency in the amount of \$120,050.00, for a total project amount of \$1,320,550.00, plus applicable NMGR to HASSE Contracting Company Inc. and forward to County Council for approval.**

### **Utilities Manager's Recommendation**

The Utilities Manager recommends that the Board approve the motion as presented.

### **Body**

The Trinity Drive Road and Utility Project (RFP 26-31) was advertised on March 26, 2026. Following the bid opening on April 16, 2026, two bids were received. Hasse Contracting Company Inc. was identified as the lowest responsive bidder.

This project involves replacing the main water feed to the Justice Building and businesses on the south side of Trinity Drive and replacing fire hydrants. Scope of work also includes replacing five clusters of unresponsive steel gas valves and installing two electrical crossings for future connectivity. These upgrades are critical for ensuring utility reliability in a key business center, improving safety for DPU staff, and reducing long-term operations and maintenance (O&M) costs.

### **Alternatives**

If the Board does not award the project, staff will continue to allocate staff resources to pipelines/ conduits and valve maintenance and pursue less desirable means to keep the system operational.

### **Fiscal and Staff Impact/Planned Item**

The project has been budgeted through Capital Improvement Project (CIP) funds.

### **Attachments**

A - Construction Plans



# BOARD OF PUBLIC UTILITIES

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<b>MEETING DATE</b>	May 6, 2026 – Work Session
<b>AGENDA ITEM</b>	Agenda No.: 6.b. Legislative File: 21206-26a Overview of the ECA Budget Process and Presentation of the DOE/LAC Resource Pool Budget for Fiscal Years 2027 & 2028
<b>ATTACHMENTS</b>	A - ECA Budget Process FY27 and FY28
<b>NEW OR REVISED?</b> Is this a revision that is different from what was in the agenda packet, or is it something entirely new?	REVISED
<b>RECOMMENDED ACTION</b> If you have a new or revised recommended motion for the Board, enter it here.	N/A
<b>ADDITIONAL INFORMATION</b> Please VERY BRIEFLY explain the purpose of this information or document.	N/A



